

Stewartstown School Board Meeting Minutes

Date	October 3, 2016
Time	4:30 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill

Public in Attendance: Mandie Hibbard, Ashley Hodge and Laurel Hemon

Item	Subject	Action
1.	The meeting was called to order at 4:30 pm. <ul style="list-style-type: none"> Roll Call 	
2.	<p>Hearing of the Public:</p> <ul style="list-style-type: none"> Special Education Procedural Safeguards: <ul style="list-style-type: none"> Mandie Hibbard presented the proposed changes to the SAU #7 Procedural Safeguards to align with the Individuals with Disabilities Education Act of 2004 and NH Rules for the Education of Children with Disabilities. Attached is a mark-up of the suggested changes for compliance. In order for the IDEA grants to be approved, each Board needs to adopt the changes. <p><u>K. Covell / P. Pariseau:</u> To approve the policy changes to the Procedural Safeguards handbook.</p> <p>Mandie Hibbard left the meeting at 4:36 p.m.</p> <ul style="list-style-type: none"> Ashley Hodge and Laurel Hemon entered at 4:40 p.m. <ul style="list-style-type: none"> Ashley Hodge and Laurel Hemon presented research data on the benefits of allowing students to chew gum during the day. Web data from Scriptor 2015 and Bailer College described the benefits: <ul style="list-style-type: none"> Stress relief Improved testing Staff has drafted a contract for students to sign if this is approved. The School Board and Superintendent discussed parental permission, approval and management of the policy. The Board asked for parent input and the feedback will be discussed at the November meeting. Ashley Hodge and Laurel Hemon left the meeting at 4:53 p.m. 	Vote: Unanimous

3.	<p>Reading of the Minutes: <u>P. Pariseau/K. Covell:</u> To approve the minutes of August 29, 2016 as presented with the corrections noted below:</p> <ul style="list-style-type: none"> • Item #4 – Change “<i>there</i>” to “<i>they</i>” on last bullet point. • Insert documentation of non-public session under Other Business as follows in italicized print: <p>Other Business:</p> <ul style="list-style-type: none"> • <i>Jennifer Mathieu left the meeting at 5:28 p.m.</i> • <i>To enter into non-public session at 5:28 p.m. in accordance with RSA 91-A:3 (1)</i> <p><i>Roll Call Vote: K. Covell – yes; P. Pariseau – Yes; K. Sweatt – yes.</i></p> <ul style="list-style-type: none"> • <i>To return to public session at 5:40 p.m.</i> <p><i>Roll Call Vote: K. Covell – yes; P. Pariseau – Yes; K. Sweatt – yes.</i></p> <ul style="list-style-type: none"> • <i>Meeting adjourned at 6:00 p.m.</i> 	Vote: Unanimous
4.	<p>School Administrator’s Report: Jennifer Mathieu</p> <ul style="list-style-type: none"> • Written report attached • 60% of students and 60% of families attended Open House • Staff members have updated their school website page • Students have had two fire drills and practiced the routine for off-site evacuation. <ul style="list-style-type: none"> ○ Students and staff did an excellent job. • The leadership team led grades 4-8 in a team-building activity. <ul style="list-style-type: none"> ○ The rigor and expectations throughout the school have increased and students are stepping up to the challenge. • Stewartstown has 10 students on the Pittsburg/Canaan soccer team and the game bus is able to stop at SCS to pick them up for out-of-town games. <ul style="list-style-type: none"> ○ This is very helpful to the parents. • Discussed a Family Wellness Walk in the Spring as a fundraiser in addition to the Yankee Candle fundraiser. <ul style="list-style-type: none"> ○ To be discussed further on a future agenda. 	
5.	<p>Superintendent’s Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Written report attached • The Administrative Team met on 9/28/16. <ul style="list-style-type: none"> ○ Discussed SBAC results for students in grades 3-8. • Met with Kirsten Silfvenius, Executive Director of the North Country Chamber of Commerce, on 9/27/16. <ul style="list-style-type: none"> ○ Working collaboratively to hold a Business Leaders’ breakfast meeting that will focus on educational needs for students in SAU #7 to achieve success in local business. • Attended a junior high school soccer game • Has visited the school on several occasions to observe how things are going. <ul style="list-style-type: none"> ○ Staff and students are extremely welcoming. ○ During a recent safety walk-through, the students were very excited and very well behaved. • Attended a conference on Homelessness in Concord on 9/29/16 with Lisa Kenney and John Kennedy, the SAU #7 Homeless Liaisons. 	

6.	<p>Business Administrator's Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Written report attached • Reviewed opening day student enrollment <ul style="list-style-type: none"> ○ Discussed prior year comparison trends • The NH Department of Environmental Services and the Department of Education sent a notice and information packet to all SAUs regarding the potential for lead in school drinking water systems. <ul style="list-style-type: none"> ○ They are encouraging schools to test water for lead from regularly-used taps. ○ Lead may be leaching from internal plumbing fixtures ○ Should assess plumbing network to ensure high-risk lead components have been replaced. • The books have been closed for FY 16 (pending outcome of the audit) and financial statements have been generated for the State Department of Education and Department of Revenue Administration. <ul style="list-style-type: none"> ○ The attached DOE25 Balance Sheet provides a snapshot of our financial position. ○ Estimated unassigned fund balance is \$132,000, which will reduce property taxes in 2017. • The Administrative Day on 10/7/16 will be devoted to a full day of Emergency Planning. <ul style="list-style-type: none"> ○ Department of Safety, Division of Homeland Security, will give an overview of Emergency planning and preparedness. Will also assist with table-top exercises. 	
7.	<p>Unfinished Business: None</p>	
8.	<p>New Business:</p> <ul style="list-style-type: none"> • Bruce Beasley - Overview of data collected at Community Workshops – <ul style="list-style-type: none"> ○ Discussed next steps including feedback from business leaders and staff to formulate goals • Bruce Beasley – Nominated John Kennedy as the Stewartstown Liaison Officer for Homeless, Migrant or Runaway Children. <p><u>K. Covell / P. Pariseau:</u> To approve John Kennedy as the Stewartstown Liaison Officer for Homeless, Migrant or Runaway Children.</p> <ul style="list-style-type: none"> • Bruce Beasley – Authorize the Superintendent to serve as designee as outlined in Policy GDB. <p><u>P. Pariseau / K. Covell:</u> To approve the Superintendent as the designee per Policy GDB.</p> <ul style="list-style-type: none"> • Bruce Beasley – Discussed Transgender / Sexual Discrimination policies • Jennifer Mathieu – Discussed a request from the Advisory Committee. <ul style="list-style-type: none"> ○ Advisory members would like to paint the rock at the entrance of the school ○ Consensus – Gather additional information about the rock and present an outline of the painting. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

	<p>New Business Continued:</p> <ul style="list-style-type: none"> • Cheryl Covill – Presented the following policies for a first reading: <ul style="list-style-type: none"> ○ DGA – Payment Procedure ○ DJE – Bidding Requirements ○ DJE-1 – Food Service Procurement ○ DH – Bonded Employees ○ DI – Fiscal Accounting and Reporting ○ DI-R – Fiscal Accounting and Reporting Regulations ○ DIA – R – Fund Balance ○ DID – Fixed Assets Accounting ○ DIE – Audits ○ JFABD-R – Dispute Resolution • Bruce Beasley – Nominated Katherine Sawicki as the Afterschool Programs Coordinator. <p><u>K. Covell / P. Pariseau:</u> To approve Katherine Sawicki as the Afterschool Program Coordinator.</p>	<p>Vote: Unanimous</p>
<p>9.</p>	<ul style="list-style-type: none"> • Next meeting: November 7, 2016 • SAU #7 Fall Meeting: November 9, 2016 – Stewartstown is the hosting district. • Meeting adjourned at 6:00 p.m. 	
<p>Respectfully Submitted,</p> <p>Cheryl Covill, Business Administrator</p>		