

Stewartstown School Board Meeting Minutes

Date	November 7, 2016
Time	4:15 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill

Public in Attendance: Jennifer Noyes, Ashley Hodge

Item	Subject	Action
1.	The meeting was called to order at 4:22 pm <ul style="list-style-type: none"> Roll Call 	
2.	Hearing of the Public: <ul style="list-style-type: none"> Jen Noyes and Ashley Hodge spoke about the After School Program that is in elementary school in SAU 7. It is based on the whole child concept. Stewartstown’s program is three days per week and has approximately 35 students participating. There are five programs for the students. Katie Sawicki is the director. Students are very excited about the program, even the homework time. Jen also spoke about the School Climate Survey that has been completed by the students, families and staff. This assesses annual changes in school climate over the course of Project AWARE. 	
3.	Reading of the Minutes: <ul style="list-style-type: none"> Kara Sweatt was not present at the meeting on October 3, 2016 <u>P. Pariseau/K. Sweatt:</u> To approve the minutes of October 3, 2016 with the correction.	Vote: Unanimous
4.	School Administrator’s Report: Jennifer Mathieu <ul style="list-style-type: none"> Jenn spoke about a Wellness Walk Fundraiser that would take place in the spring. This would involve parents and students. Students would collect flat-fee donations. All students would be eligible to participate even if they haven’t collected any donations. This will require board approval. Significance of rock at driveway entrance – it used to be part of the Council Rock from Piper Hill. Due to the historical nature, we will not be painting on it. We have the granite slab that held a plaque at the West Side School. The board recommended that Jenn check with Emily Haynes to see if that slab has a historical significance. Jenn is also exploring the cost of concrete spears to place in front of the school. These could be painted on. She will bring more information to the next meeting. Bubble Gum update: She sent home notification letters and presented the board with responses from some of the parents. All the responses were positive. Board will address this in unfinished business. 	

	<ul style="list-style-type: none"> • Voting in school while students are present. Homeland Security and other law enforcement officers worked with the staff to create plans to keep the students safe while voting is taking place. This plan will be in effect for the presidential election on November 8. The multi-purpose room doors will remain closed to the rest of the school. All voters will enter and exit through the back entrance. The only students who will be in the multi room will be those involved in the food sale that the students going to Washington, DC will have. Classroom doors will be locked; a sandwich lunch will be served in the classrooms; the shades in the 7/8 grades classroom will remain closed. • Cheryl reported about an email that she received from the Attorney General’s office that it is legal for citizens to carry weapons in New Hampshire. • Bruce recommended that the Board approve Jenn’s plan. 	
	<p>Hearing of the Public continued:</p> <ul style="list-style-type: none"> • Brian and Terry Bissonnette entered the meeting at 4:57 pm to discuss busing for their children. They requested that the children be allowed to get off the school bus at their home even though no adults will be presented. During basketball season, this will affect only Hannah as James is participating in sports. Hannah is very responsible. She will only be home an hour before her parents get out of work. She will have access to a telephone and can call two neighbors for assistance if she needs it. She is eleven year’s old. • Bruce recommended that the parents put their request in writing as soon as possible and he will respond immediately with the board’s decision. • By consensus, the Board approved. • The Bissonnette’s left at 5:02 pm. 	
5.	<p>Superintendent’s Report: Bruce Beasley</p> <ul style="list-style-type: none"> • Business Leader’s Summit went well. It was a very productive session. Business owners all agreed that employees must have the ability to work with others and have good communication skills. It was exciting to hear the number of organizations that are willing to partner with the schools and/or host the next Senior Summit. • December 8 will be Career Day for Grades 5 – 8. Five business owners have agreed to come in to speak with the students. • Insurance workshop with Health Trust was very informative. The district’s maximum health insurance increase is set at 24.8%. Kathleen Covell attended as the Stewartstown Board representative. We are asking for quotes from other companies as well. • Attended the second day of the best practices workshop in Concord. • Bruce is preparing a letter outlining procedures for school cancellations, delays and early dismissals. He hopes to have it published in the local newspapers. Decisions will always be based on buses getting students to school safely. • Has visited Stewartstown Community School on several occasions and always finds a very warm/welcoming environment there. 	
6.	<p>Business Administrator’s Report: Cheryl Covill</p> <ul style="list-style-type: none"> • Cyberattacks was a hot topic on the day Cheryl attended the best practice workshop. Ransomware is attacking schools and hospitals. Companies are paying to get their information back. Surveillance cameras have also been affected. This has now hit New Hampshire. 	

	<ul style="list-style-type: none"> • Federal Government is very concerned that grant funds are being spent in supplementing not supplanting school district funds. We now have to prove the grant is not supplanting. There is a formula we will have to follow. This may mean moving some grant purchases to district expenses. • No Child Left Behind has been replaced by Every Student Succeeds Act. We still have to assess the students, but there is more state control rather than federal. • On October 31, Donnie Knapp has the misfortune of hitting a deer with the school bus. No students were on the bus at the time. The insurance company is giving us a hard time, but it will be repaired by Francis Biron. We can lease a bus from W W Berry. Not sure how much of this lease the insurance company will pay. We will be doing double runs for one day, at least. We are waiting for insurance company approval. 	
7.	<p>Unfinished Business:</p> <ul style="list-style-type: none"> • Permitting students to chew gum at school. Bruce sees the benefits of this. Jenn will do the teaching of the rules. Students will only be allowed to chew gum in school, not on the school buses. <p><u>K. Sweatt/P. Pariseau:</u> To approve Jenn’s plan for allowing gum chewing in school.</p>	Vote: Unanimous
8.	<p>New Business:</p> <ul style="list-style-type: none"> • Authorization for Superintendent to suspend students more than ten days, but not more than twenty days. <p><u>K. Sweatt/P. Pariseau:</u> To give the Superintendent authorization.</p> <ul style="list-style-type: none"> • Bruce informed the Board that he has been contacted by Canaan’s Superintendent about removing a couple of students from CMHS and sending them to the Charter School. After discussion, it was decided that Bruce would discuss this further with Chris Masson before any action will be taken. • Snow Plow Bid: only one bid was received from Jim Belknap Plowing - \$60/hour; Sanding - \$75/hour; Snow removal - \$65/hour. Jim asked if it was possible to offer a two-year contract for this. Cheryl will research this. <p><u>K. Sweatt/P. Pariseau:</u> To award the snowplow bid to Jim Belknap</p> <ul style="list-style-type: none"> • Molar Express: Jenn Mathieu reported that there are only a small number of students participating and no spare room at the school. She asked permission to transport the students to Coos County Nursing Hospital, where the Molar Express will be set up. They would send two students and one chaperone at a time. This would be done back to back so it wouldn’t tie up a bus driver for the entire day. <p><u>P. Pariseau/K. Sweatt:</u> To transport the students to the County for the Molar Express</p> <ul style="list-style-type: none"> • Teaching assignments for 2017-2018 were discussed. It was decided that this would be discussed further during the budget process. Jenn also suggested that this might be a good time to sustain a preK class. 	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>

	<p>Small classes mean Laurel would have the time to devote to this.</p> <ul style="list-style-type: none"> • Wellness Walk: <u>K Sweatt/P. Pariseau</u>: To approve the walk in the spring • Busing Request: <u>K. Sweatt/P. Pariseau</u>: To approve the request of Brian and Terry Bissonnette once the request has been received in writing. • Policy for a first reading: DJ – Purchasing. No changes were made • Policies for a second reading: <ul style="list-style-type: none"> DGA – Payment Procedures DI – Fiscal Accounting and Reporting DI-R – Fiscal Accounting and Reporting Regulations DID – Fixed Asset Accounting (page 4 – replace Colebrook with Stewartstown) DJE – Bidding Requirements DJE-1 – Food Service Procurement Policy JFABD-R – Homeless Education Dispute Resolution (page 1 – replace Colebrook with Stewartstown) (page 1 of form – replace Liaison’s information from Lisa Kenny to John Kennedy) <p><u>K. Sweatt/P. Pariseau</u>: To accept listed policies for a second reading with changes noted.</p> <ul style="list-style-type: none"> • Stewartstown will sponsor the SAU Annual Fall Meeting on Wednesday, November 9, 2016. <p>Patricia Grover and Jenn Mathieu left the meeting at 6:30 pm so items could be discussed in Nonpublic session.</p> <p style="text-align: right;">Respectfully submitted, Patricia E. Grover, Recorder</p> <p><u>K. Sweatt/P Pariseau</u>: To go into non-public session at 6:29pm in accordance with RSA 91-A:3II (a) and invite Cheryl Covill to attend.</p> <p><u>P Pariseau/K Sweatt</u>: To return to public session at 7:01 pm</p> <p><u>P Pariseau/K Sweatt</u>: Motion to adjourn board meeting at 7:08pm</p> <p style="text-align: right;">Respectfully submitted, Cheryl Covill</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Roll Call Vote: Kara Sweatt – yes, Phillip Pariseau – yes</p> <p>Roll Call Vote: Kara Sweatt – yes, Phillip Pariseau – yes</p> <p>Vote: Unanimous</p>
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