

Stewartstown School Board Meeting Minutes

Date	March 5, 2018
Time	4:00 p.m.
Location	Stewartstown Community School Library
Chairperson	Philip Pariseau

Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members			Principals			SAU Members		
	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley	
P	Kara Sweatt						Cheryl Covill	

Public in Attendance: Richard Samson, School District Moderator

Item	Subject	Action
1.	The meeting was called to order at 4:00 pm <ul style="list-style-type: none"> Roll Call – Kathleen Covell and Cheryl Covill absent. 	
2.	<p>Adjustments to the Agenda: Move nonpublic session to the front of the meeting for a conference call with Gordon Graham, School District Attorney.</p> <p><u>P. Pariseau/K. Sweatt:</u> To go into nonpublic session at 4:01 pm</p> <p><u>P. Pariseau/K. Sweatt:</u> To return to public session at 4:18 pm.</p>	<p>Roll Call Vote: P. Pariseau – Yes K. Sweatt – Yes</p> <p>Roll Call Vote: P. Pariseau – Yes K. Sweatt - Yes</p>
3.	<p>Hearing of the Public: Rick Samson entered the meeting at 4:24 pm. He wanted to get a feel for the annual district meeting. He asked if the Board was planning to present information to the public about school collaboration. He asked if the Board was planning to have a handout.</p> <p>Rick left the meeting at 4:28 pm.</p>	
4.	<p>Reading of the Minutes: Kara noted that #7 – Superintendent’s Report had an error. Should have read that six students are taking the “CNA” not “CAN” course at Coos County.</p> <p><u>K. Sweatt/P. Pariseau:</u> To accept the minutes of February 5, 2018 with the correction noted above.</p>	Vote: Unanimous
5.	<p>Policy Review (30 Minutes) – Student Handbook:</p> <ul style="list-style-type: none"> No policy review at this meeting. 	
6.	<p>School Administrator’s Report: Jennifer Mathieu</p> <ul style="list-style-type: none"> February was a tough month with no SAP, but Shelley Crossley has accepted the position and will be starting on the 19th of March. Staff evaluations have been completed. I am fortunate to say that I feel we have a strong staff at SCS. 	

	<ul style="list-style-type: none"> • Students participated in the North Country Rec Center’s swim and skate program. We also had a fun-filled Winter Carnival. We hosted a STEAM family night. • Bed bus situation is under control with everyone diligently doing their part. Mr. Rainville does all he can to be proactive in this situation. • I’ve attached a task I’ve been working on with the Leadership Team. Hopefully we will be able to get this printed in poster size and post them throughout the building. 	
7	<p>Superintendent’s Report: Bruce Beasley</p> <ul style="list-style-type: none"> • HB 1749 pertaining to open carry in schools have been voted by the house to send the bill to interim study. It will not be heard this session. • Flu season is upon us. Everyone has been doing their best to keep the classrooms clean and sanitized. We have some confirmed cases of influenza. • The STEM Camp that took place over vacation at SCS kept the students engaged and excited. Hopefully positive news from this camp will encourage more students to join the next one in April. • Administrative team had a conference call with Karin Hess to discuss Professional Development. She will work with teacher for ½ day in March and 3 or 4 days in June. • A Legislative update has been included in the board packets. 	
8.	<p>Business Administrator’s Report: Bruce presented Cheryl’s report as she was absent due to illness.</p> <ul style="list-style-type: none"> • We have received preliminary audit finding from New Hampshire Retirement. Areas of concern are: Worker’s Compensation payouts, Health Insurance Buy Backs, and Unused sick leave payments. • Team of Homeland Security representatives, local law enforcement and administrators will be updating the School Physical Security Assessment. • We only received one bid for the operation of the Food Service Programs • Staff Appreciation Week is May 7th – 11th. A suggestion was presented to the Board for gifts. • NH Department of Education Public School Infrastructure Fund. Grants have been written to: Increase surveillance equipment, install window film, install entrance locks, and update the telephone system. This is a matching grant. The district’s 20% can be covered within our FY 18 and 19 budgets. With Board approval, we will submit the grant. • Jenn was in favor of barriers in front of the building so a car could not drive into the building, rather than the phone update to be part of the grant. Philip said this could be discussed if the grant was approved. 	
9.	<p>Unfinished Business:</p> <p>Annual Meeting Preparation</p> <ul style="list-style-type: none"> • Bruce presented a PowerPoint that could be used at the meeting. • Philip and Kara decided who would address each article in the warrant. 	
10.	<p>New Business:</p> <ul style="list-style-type: none"> • Section B policies: Four policies were presented that will be unique to Stewartstown School District: BC – Organization of the Board BHC – Board-Employee Communications 	

	<p>BHE – School Board Use of Email Bruce recommended that an SAU email address will be established for each board member. This is recommended to keep board emails separate from personal emails.</p> <p>BID – Payment for Services Rendered by School District Officers The first reading of these policies will be done at the next meeting to give Kathleen an opportunity to read them.</p> <p>Kara said that the rest of the “B” policies will be voted on as SAU policies</p> <ul style="list-style-type: none"> • Staff Appreciation Gifts <p><u>K. Sweatt/P. Pariseau</u>: To personalize the staff appreciation gifts.</p> <ul style="list-style-type: none"> • Food Management Proposal <p><u>K. Sweatt/P. Pariseau</u>: To approve the proposal with the Director’s subsidy included.</p> <ul style="list-style-type: none"> • NH Department of Education Public School Infrastructure Fund <p><u>K. Sweatt/P. Pariseau</u>: To approve submission of the grant application on Improving Security and School Readiness Program.</p> <p>Bruce reminded everyone to turn their clocks ahead this coming weekend.</p> <p>The Board agreed to meet at 5:40 pm before the annual district meeting on March 12.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
11.	<p>Meeting adjourned at</p> <p><u>K. Sweatt/P. Pariseau</u>: To adjourn the meeting at 5:26 pm.</p>	<p>Vote: Unanimous</p>
<p style="text-align: right;">Respectfully Submitted, Patricia E. Grover, Minutes Taker</p>		