

## Stewartstown School Board Meeting Minutes

<b>Date</b>	08/07/17
<b>Time</b>	4:15 p.m.
<b>Location</b>	Stewartstown Community School Library
<b>Chairperson</b>	Philip Pariseau

### Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				Principals		SAU Members	
P	Kathleen Covell	P	Philip Pariseau	P	Jennifer Mathieu	P	Bruce Beasley
P	Kara Sweatt					P	Cheryl Covill (4:25)

**Public in Attendance:** None

Item	Subject	Action
1.	The meeting was called to order at 4:20 pm <ul style="list-style-type: none"> <li>• Roll Call –</li> </ul>	
2.	<b>Adjustments to the Agenda:</b> None	
3.	<b>Hearing of the Public:</b> None	
4.	<b>Reading of the Minutes:</b> <u>K. Covell/K. Sweatt:</u> To approve the minutes of June 22, 2017 as presented.	Vote: Unanimous
5.	<b>Policy Review (30 Minutes) – Student Handbook:</b>  As Cheryl had not yet arrived at the meeting, it was decided to hear the administrator’s report and do policy review after she arrived.	
6.	<b>School Administrator’s Report:</b> Jennifer Mathieu <ul style="list-style-type: none"> <li>• Three staff members and Jenn went to the NH DOE Summer Summit from August 3<sup>rd</sup> – 5<sup>th</sup>. Laurel and Jenn attended for two days and John and Arlene went for all three.</li> <li>• A committee met on July 12<sup>th</sup> to plan the Back-to-School Kick-Off. There will be an ice cream social on August 21<sup>st</sup> from 5-6:30 pm. with a “Superhero” theme.</li> <li>• Representatives from our local high schools will attend our Open House on September 12<sup>th</sup> with information for our 8<sup>th</sup> grade students and families. Representatives from Kiwanis and the Girl Scouts will also be in attendance.</li> </ul>	
7	<b>Superintendent’s Report:</b> Bruce Beasley <ul style="list-style-type: none"> <li>• Thank the Stewartstown contingent for their work on the recent SAU 7 board meeting. The final mission statement is on the mark and I hope to make this the center point of all work done in SAU 7.</li> <li>• Administration and guidance from the area met that day to discuss protocols and procedures that must be in place prior to the start of the school year.</li> <li>• The GEARUP NH Conference in San Francisco was pretty eye opening.</li> </ul>	

	<p>All schools can participate, but SCS gets first pick.</p> <ul style="list-style-type: none"> <li>• Staff has spent time this summer working on UbD units, PBIS, Responsive Classroom, as well as working with competencies.</li> <li>• Classroom wise, I think that Stewartstown is in pretty good shape with their staff. There are a couple of para-pro positions that remain unfilled at this point.</li> <li>• First day of school for teachers is August 28<sup>th</sup>. I encourage each of you to stop by during the morning to meet the staff and to welcome them back for another year. Students will begin August 29<sup>th</sup>. Friday, September 1 (floating holiday) and Monday, September 4 will be non-school days.</li> </ul>	
8.	<p><b>Business Administrator's Report:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>• Ashley Hodge no longer works at ISHC. SCS doesn't need a nurse 40 hours per week this year, so one will be here 15-20 hours per week.</li> <li>• We still are down a bus driver. We need to look at our pay base.</li> <li>• Steve Learned has left the Abbey Group. Brian Inkel has been hired to replace him.</li> <li>• Dennis Rainville is doing a good job cleaning the school.</li> <li>• When Jim Wells bid on the back entrance, he only bid on the sidewalk, not the entrance pad. He will do the job, pad included, for the same price, but would prefer to use asphalt rather than concrete.</li> </ul> <p><u>K. Covell/K. Sweatt:</u> To approve using asphalt on the entrance pad.</p>	Vote: Unanimous
	<p><b>Policy Review took place at this time.</b></p> <ul style="list-style-type: none"> <li>• ACE – Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability</li> <li>• ECAF – Audio &amp; Video Surveillance on School Buses</li> <li>• EEAA – Surveillance and Record on School Property</li> <li>• EEA – Student Transportation Services</li> <li>• EHB – Data/Records Retention</li> <li>• GBEC – Drug-Free Workplace / Drug-Free</li> </ul> <p><u>K. Sweatt/K. Covell:</u> To waive policy on policy to adopt.</p> <p><u>K. Covell/K. Sweatt:</u> To adopt the School Boards Association model policies as listed above</p> <ul style="list-style-type: none"> <li>• GBEEA and JRB – Confidential Student Information</li> <li>• GBCD – Background Investigation and Criminal Records Check</li> <li>• GBCD-R – School Employee Background Investigation, including a Criminal History Records Check</li> <li>• GBD – Board-Employee Communications</li> </ul> <p><u>K. Sweatt/K. Covell:</u> To approve the above 5 policies for a second reading and Adoption.</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
9.	<p><b>Unfinished Business:</b></p>	
10.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Title II has been cut by \$17,000. The balance will pay for Everett Frizzell and other consultants. Priority school plan will cost about \$11,000. Jenn Mathieu recommended that the board consider removing</li> </ul>	

	<p>the Interventionist from the Grant and use that money for professional development.</p> <p><u>K. Sweatt/K. Covell</u>: To remove the Interventionist position from the grant.</p> <ul style="list-style-type: none"> <li>• An opportunity to write a grant for Chromebooks for 7<sup>th</sup> &amp; 8<sup>th</sup> graders arose. This will afford the SCS students the same usage as the other schools in SAU 7. We will now need to write a policy for using them.</li> <li>• We will be purchasing a Smartboard for use in the 7/8 classroom.</li> <li>• SAU 7 Policy Committee Representative. Is Stewartstown interested in joining other boards to write policies that are used by all. These would be SAU Policies and would be used by all districts. Colebrook Board has approved.</li> </ul> <p><u>K. Sweatt/K. Covell</u>: To join the SAU 7 Policy Committee.</p> <ul style="list-style-type: none"> <li>• Kara volunteered to be the Stewartstown Representative.</li> <li>• Bruce stated that Steve Norton's presentation at the SAU Board Meeting was on point. Everyone should be concerned.</li> <li>• Cheryl believes we need to work with the towns. We are very limited in resources.</li> <li>• Bruce stated we have an opportunity gap. What do we have to draw the 30-year-old to the area. We only have service jobs.</li> <li>• The date for the next meeting will be Tuesday, September 5 at 4:15 pm. Colebrook will be meeting at 6:00 pm that evening.</li> </ul>	<p>Vote: Unanimous</p>        <p>Vote: Unanimous</p>
<p>11.</p>	<p><u>K. Covell/K. Sweatt</u>: To adjourn at 5:43 pm.</p>	<p>Vote: Unanimous</p>
<p style="text-align: right;">Respectfully Submitted, Patricia E. Grover, Minutes Taker</p>		